

## Access Audit Wadham College

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## **Disclaimer**

The Equality Act 2010 is not prescriptive and does not contain specific guidance on the design or provision of building features. It is not possible to state that provision of a specific feature will ensure 'compliance' with the Act. Therefore, acting on the recommendations within this report will not guarantee 'compliance' with equality legislation. In addition, it is important to note that there may be alternative methods of improving access.

Emergency egress for disabled people is not in the scope of this audit. When considering safe egress it is recommended that professional advice is sought e.g. from a Fire Safety Officer.

## **Scope of audit**

This access audit has been undertaken as part of the audit of Colleges and Permanent Private Halls. The focus of the audit has been on areas of Wadham College likely to be accessed by students. Staff areas are not part of the in-depth audit.

## **Criteria for assessment**

The following documents contain examples of good practice to make facilities more accessible to disabled people and are used as criteria for assessment and the basis for recommendations:

- **The Building Regulations 2010. Access to and use of buildings. Approved Document M.**
- ([https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/441786/BR\\_PDF\\_AD\\_M2\\_2015.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/441786/BR_PDF_AD_M2_2015.pdf))
- **The Building Regulations 2010. Protection from falling, collision and impact. Approved Document K.**
- ([https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/443181/BR\\_PDF\\_AD\\_K\\_2013.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/443181/BR_PDF_AD_K_2013.pdf))
- **British Standards 8300-2:2018. Design of an accessible and inclusive built environment. Buildings. Codes of Practice.**
- (<https://shop.bsigroup.com/ProductDetail?pid=000000000030335835>)
- **The Sign Design Guide** (<https://www.signdesignsociety.co.uk/book/the-sign-design-guide/>)
- **Building for Equality: Disability and the Built Environment**
- (<https://publications.parliament.uk/pa/cm201617/cmselect/cmwomeq/631/631.pdf>)

## **Consultation**

Chris Cox, Building Services Manager, provided plans of the College and acted as a guide for the access audit. He also provided information on College arrangements. Dr Michael Froggatt, Acting Senior Tutor and Tutor for Admissions provided information on supporting students with disabilities at Wadham.

## **Impact of Covid 19 Pandemic**

As this audit was undertaken during the Covid 19 pandemic the assessment was impacted both by the way in which many of the rooms were set out, and also by the one way systems in place in some of the buildings.

## **Legislation**

Part 3 of the Equality Act 2010 sets out provisions to protect people from discrimination when accessing services and public functions, whether provided in the public or private sector and whether they are paid for or not. Service providers have a duty to make reasonable adjustments to ensure that disabled people are not substantially disadvantaged when compared with non-disabled people. The duty requires service providers to take positive steps that will ensure disabled people are able to enjoy a comparable degree of access to a service as that enjoyed by the public generally.

Part 5 of the Act sets out provisions to protect people against discrimination in the workplace.

## **Introduction**

Wadham College has several listed buildings. The Front Quad including the Chapel, Hall, old Library, kitchen and Cloister are all Grade I listed. The south block including Staircase 9 is Grade II\* listed. The old stables on Parks Road, the Gardens and some of the garden and boundary walls are Grade II listed. Any alterations or additions to the listed parts of Wadham College should be discussed with the planning officer to explore whether planning consent is required.

## **Access to Wadham College**

There is level access into the College from Parks Road through the main gate. There is also level access from Broad Street through gate 31/32 and Holywell Gate.

There is vehicle access from Parks Road into the Fellows' car park and another entrance from Parks Road to the area in front of the Warden's Lodgings. There is also vehicle access through the Elephant gate from Parks Road but this tends to be used only by contractors. Students requiring parking need to discuss this with the College in advance.

## **Priority**

Suggested priorities for adjustments are denoted as:

1. High
2. Medium
3. Low

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>1.0 - Approach and entrances</b>				
1.1.1	<b>Approaches: Parks Road Main Entrance</b>	<p>There is level access from the main gate on Parks Road into Front Quad.</p> <p>The gate has an effective clear width of 920mm.</p> <p>The gate is normally left open during the day. The gate is locked at night and students ring the bell to gain access. The bell is 1010mm from the floor within the recommended height range. (ADM, 4.30, (c), recommends 750 mm to 1200 mm for anything requiring precise hand control).</p>	<p>This is good practice.</p> <p>This is good practice.</p>	
1.1.2	<b>Approaches: Main Entrance: Merifield</b>	<p>There is level access from Ferry Pool Road into Merifield.</p> <p>The pedestrian gate has an effective clear width of 960mm and the gate is automatic.</p> <p>The access controls are 1020mm and 1200mm from the ground, within the recommended 800mm – 1200mm.</p>	<p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p>	
1.1.3	<b>Approaches: Main Entrance: Dorothy Wadham Building</b>	<p>There is level access from the footpath on Iffley Road.</p> <p>The main doors have an effective clear width of 1920mm and are powered.</p> <p>The access controls are 890mm from the floor.</p>	<p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p>	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>1.0 - Approach and entrances</b>				
1.2	<b>Approaches: Alternative Entrances: Holywell Street Gates</b>  <b>Photo 1</b>	<p>The two gates on Holywell Street both have heavy closers.</p> <p>The 30/32 gate gives level entry into the College from Holywell Street.</p> <p>The effective clear widths of these gates are as follows:</p> <ul style="list-style-type: none"> <li>• 30/32 gate 600mm</li> <li>• Pedestrian entrance Holywell gate 580mm</li> </ul> <p>These are less than the recommended 775 mm for an entrance gate, (ADM Table 2). The cut out door at 30/32 gate has a threshold which is 200mm high. Some people will not be able to manage the doors due either the lintel or the heavy closers.</p> <p>The wicket door has a door knob which some people may find difficult to manage. ADM 3.10c recommends that door furniture should be easy to operate with one hand using a closed fist i.e. a lever handle.</p> <p>The access controls for both doors are within the recommended height ranges.</p> <p>If people are unable to use these entrances the main gate gives level access to the College.</p>	<p>Consider powering the gates or adjusting the closers to reduce the force needed to open them.</p> <p>This is good practice.</p> <p>As both entrances on Hollywood Street are narrow consider if there is any way of providing a wider door without a lintel or arranging for one of the gates to open fully to make access easier for all.</p> <p>Consider replacing the door knob with a lever handle which can be operated with a closed fist.</p> <p>This is good practice.</p> <p>This may be considered a reasonable adjustment.</p>	<p>2</p> <p>1</p> <p>2</p> <p>3</p>

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>1.0 - Approach and entrances</b>				
1.3.1	<b>Approaches:</b> <b>Vehicle</b> <b>Entrances:</b> <b>Parks Road</b>	<p>There are vehicle entrances in the following locations:</p> <ul style="list-style-type: none"> <li>• Parks Road - 2</li> <li>• Elephant Gate (contractors and staff only)</li> <li>• 31/32 Gate Holywell Road</li> </ul> <p>The Parks Road access to the Fellows' car park is kept open during the day. At night the Porters manage the gate from the Lodge. People either call in at the Lodge or ring the Lodge to request the gate is opened.</p> <p>The Elephant Gate is used only by contractors and staff.</p>	This may be considered a reasonable adjustment.	
1.3.2	<b>Approaches:</b> <b>Vehicle</b> <b>Entrances:</b> <b>Merifield</b>	The vehicle entrance has a powered gate and the access control is 1020mm from the ground.	This is good practice.	
1.3.3	<b>Approaches:</b> <b>Vehicle</b> <b>Entrances:</b> <b>Dorothy Wadham Building</b>	<p>The vehicle entrance is accessed from Charles Street. The access control is 870mm from the ground.</p> <p>The gate is automatic.</p>	<p>This is good practice.</p> <p>This is good practice.</p>	
1.4.1	<b>Approaches:</b> <b>Parking:</b> <b>Parks Road</b>	At the main site Wadham does not have any marked designated accessible parking spaces. ADM, 1.18, advises a space 2400mm x 4800mm with a 1200mm accessibility and safety zone, (Diagram 2).	Consider marking out a space on the ground in one of the car parking areas and including a safety zone so that it is easily visible and maintains the width of the space.	1

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<b>1.0 - Approach and entrances</b>				
1.4.1	<b>Approaches:</b> <b>Parking:</b> <b>Parks Road</b>	<p>There is no signage to indicate an accessible parking space.</p> <p>A space can be reserved if a student needs a car to access their department. Any students needing to have access to a car are advised to contact the College in advance to discuss their requirements.</p>	<p>Consider installing a blue badge sign. This should be a vertical sign with a wheelchair symbol, and the text "Blue Badge holders only" as described in BS8300 Figure 5.</p> <p>This may be considered a reasonable adjustment.</p>	1
1.4.2	<b>Approaches:</b> <b>Parking:</b> <b>Bursary Quad</b>	<p>Holywell Gate provides vehicle entrance into this Quad. This would be the parking which is closest to the Dr Lee Kau Shee building.</p> <p>There is no accessible parking space or signage in this Quad, as parking is not usually permitted here.</p>	<p>This is good practice.</p> <p>Consider marking space on the ground and providing signage as described in 1.4.1 above.</p>	3
1.4.2	<b>Approaches:</b> <b>Parking:</b> <b>Merifield</b>	<p>There is no designated accessible parking at Merifield. Although there are not currently any accessible rooms here there may be students who need an accessible space.</p> <p>If students need to have their car at College arrangements can be made for onsite parking. This is determined on an individual basis.</p>	<p>Consider marking out a space as described in 1.4.1 above.</p> <p>Consider installing a blue badge sign.</p> <p>This may be considered a reasonable adjustment.</p>	3
1.4.3	<b>Approaches:</b> <b>Parking:</b> <b>Dorothy Wadham Building</b>	<p>There is a parking space at the Dorothy Wadham building but this has no signage or markings on the ground.</p>	<p>Consider marking out a space and installing a sign as described in 1.4.1 above.</p>	1

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>1.0 - Approach and entrances</b>				
1.4.3	<b>Approaches: Parking: Dorothy Wadham Building</b>	The access control to the parking area is 870mm from the ground. There is a microphone set at 1010mm from the ground. The gates at each end of the parking area have an effective clear width of 1100mm.	This is good practice.  This is good practice.	
1.5	<b>Approaches: Signage</b>	Like many of the Oxford Colleges there is limited signage identifying Wadham. This may make it difficult to find the College. Normally there is a board in place at the Main Gate with the College name displayed.  The signs at Merifield and also the Dorothy Wadham Building are quite small and may be difficult for some people to discern.	This may be considered a reasonable adjustment.  Consider adding signage at both locations so that it is easy for people to find.	3
1.6	<b>Approaches: Website</b>	There is a range of information on access for disabled people on the College website reached in the visit us or student pages.	Consider adding a link to the Access Guide page for Wadham: <a href="https://www.accessguide.ox.ac.uk/wadham-college">https://www.accessguide.ox.ac.uk/wadham-college</a>	1



Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>2.0 – Porters’ Lodge</b>				
2.1	<b>Porters’ Lodge:</b>	<p>The door to the Lodge is automatic and has an effective clear width of 1250mm. The archway in front of the doors is 950mm wide.</p> <p>The majority of the desk space is 760mm from the floor which is the recommended height, (ADM, 4.16, c).</p> <p>There is room to manoeuvre a wheelchair in the Lodge.</p> <p>The Lodge has a hearing loop and a textphone.</p> <p>The Porters are happy to provide assistance to students when needed.</p>	<p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p>	
2.2	<b>Porters’ Lodge: Main Site: Pigeonholes</b>	<p>The pigeonholes are in the Lodge and are set at varying heights.</p> <p>The Porters will either adjust the height of the pigeonhole allocated to a student if necessary or will take their post to them.</p>	<p>This is good practice.</p>	
2.3	<b>Porters Lodge: Main Site: Hearing Loop</b>  <b>Photo 2</b>	<p>The Wadham accessibility guide page on the College website states that the Lodge has a hearing loop. However when I asked about this on my visit the staff on duty were not aware of a hearing loop and there was no signage in place to indicate that a hearing loop was available.</p>	<p>Consider providing training and updating on the use of the hearing loop for the Lodge staff.</p> <p>Consider installing signage to indicate that there is a hearing loop available.</p>	<p>1</p> <p>1</p>

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>2.0 – Porters Lodge</b>				
2.4	<b>Porters Lodge: Reception: Dorothy Wadham Building</b>	<p>The desk is 720mm from the floor.</p> <p>There is room to manoeuvre a wheelchair in this space.</p>	<p>This is good practice.</p> <p>This is good practice.</p>	



Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>3.0 – Accessible Toilets</b>				
3.2	<b>Accessible Toilets: Dimensions</b>	<p>The users of larger wheelchairs may find the slightly undersize toilets difficult to access.</p> <p>However, there are toilets that meet the recommended dimensions in the William Doo and Lee Kau Shee buildings.</p>	This may be considered a reasonable adjustment.	
3.3	<b>Accessible Toilets: Emergency Assistance Alarms</b>	<p>BS8300 recommends the emergency assistance alarms should have two bangles. The lower bangle should be 100mm from the floor and the higher bangle between 800 – 1000mm from the floor.</p> <p>The alarm bangles in the Lee Kau Shee Building toilet and William Doo café are within the correct height ranges.</p> <p>The following alarm cords have one or both bangles slightly outside the recommended heights:</p> <ul style="list-style-type: none"> <li>• Staircase 4 – 101mm and 750mm</li> <li>• Staircase 6 – 300mm and 900mm</li> <li>• Library – 60mm and 1030mm</li> <li>• JCR - 130mm and 980mm</li> <li>• Bowra Building – Floor and 790mm</li> <li>• MCR – no lower bangle and 820mm</li> </ul>	<p>This is good practice.</p> <p>Consider ensuring the emergency assistance alarms have both bangles in place and that these are at the recommended heights.</p>	1

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>3.0 – Accessible Toilets</b>				
3.3	<b>Accessible Toilets: Emergency Assistance Alarms</b>  <b>Photo 3</b>	<p>The assistance alarms in the two toilets in the Dorothy Wadham Building had two bangles but the alarm cords were tied up in some way meaning the bangles are not at the recommended heights:</p> <ul style="list-style-type: none"> <li>• Foyer – 1780mm and above</li> <li>• Garden Room Lower Bangle – 200mm</li> </ul>	<p>Consider ensuring the alarm cords are untied and the bangles are at the recommended heights. Consider using cards attached to the red pull cords to advise against tying up the cords. A supply of these can be provided to the College. Please email to request:  <a href="mailto:janet.higham@admin.ox.ac.uk">janet.higham@admin.ox.ac.uk</a></p>	1
3.4	<b>Accessible Toilets: Emergency Assistance Alarms: Reset Buttons</b>	<p>AD M 2(5.4hii) recommends that the reset control for the emergency assistance alarm should be reachable from the toilet. They should be within the range of 800mm – 1000mm, (ADM Diagram 19).</p> <p>The reset buttons in the toilets in the Dorothy Wadham Building are within reach of the toilet and within the recommended height range.</p> <p>The reset buttons in the following toilets are within reach of the toilet and just outside the recommended height range:</p> <ul style="list-style-type: none"> <li>• JCR - 1050mm</li> <li>• William Doo Café – 1070mm</li> <li>• Dr Lee Kau Shee building – 1070mm</li> </ul>	<p>This is good practice.</p> <p>As this is so close to the recommended range this is for information for the College rather than a recommendation for change.</p>	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>3.0 – Accessible Toilets</b>				
3.4	<b>Accessible Toilets: Emergency Assistance Alarms: Reset Buttons Photos 4 and 5</b>	<p>The alarm reset buttons in the following toilets are not reachable from the toilet or are outside the recommended height range:</p> <ul style="list-style-type: none"> <li>• Staircase 4 – reset in Lodge</li> <li>• Staircase 6 – reset in Lodge</li> <li>• Library – 1240mm high</li> <li>• Bowra Building – 1000mm by the door</li> <li>• MCR – 920mm on the far side of the transfer space</li> </ul> <p>These reset buttons will be difficult for some people to reach.</p>	Consider installing the reset buttons as recommended in ADM in the range 800mm – 1000mm and reachable from the toilet when these toilets are next refurbished.	1
3.5	<b>Accessible Toilets: Seats</b>	<p>ADM diagram 18 and BS8300, Fig. 42 advises the toilet seats should be 480mm high. These toilet seats are at the recommended height:</p> <ul style="list-style-type: none"> <li>• Staircase 4</li> <li>• Library</li> <li>• MCR</li> <li>• JCR</li> <li>• Dr Lee Kau Shee Building</li> <li>• William Doo café</li> </ul> <p>The Bowra Building toilet seat is slightly above the recommended height at 490mm.</p> <p>The toilet seats in the following areas are below the recommended height:</p> <ul style="list-style-type: none"> <li>• Staircase 6 – 460mm</li> <li>• DWB Foyer - 440mm</li> <li>• DWB Garden Room - 420mm</li> </ul>	<p>This is good practice.</p> <p>As this is so close to the recommended range this is for information for the College rather than a recommendation for change.</p> <p>Consider replacing these seats with seats at the recommended heights.</p>	1

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>3.0 – Accessible Toilets</b>				
3.5	<b>Accessible Toilets: Seats</b>	<p>BS8300 – 2, (18.1.7) recommends toilet seats should contrast visually with the pan and cistern.</p> <p>The toilets in staircase 6 and the Library have contrasting seats.</p> <p>The following toilets do not have contrasting seats:</p> <ul style="list-style-type: none"> <li>• Bowra Building</li> <li>• MCR</li> <li>• JCR</li> <li>• Dr Lee Kau Shee Building</li> <li>• Café</li> <li>• DWB – both toilets</li> </ul> <p>This may make them difficult for people with visual impairments to distinguish.</p>	<p>This is good practice.</p> <p>Consider replacing these toilet seats with seats which are in a contrasting colour.</p>	1
3.6	<b>Accessible Toilets: Lids</b>	Lids on toilets can impede transfers for some wheelchair users. Both toilets in the Dorothy Wadham Building have lids.	Consider removing the toilet lids to make wheelchair transfers easier.	1
3.7	<b>Accessible Toilets: Doors</b>	<p>All of the accessible toilet doors have clear effective widths of between 800mm and 1000mm.</p> <p>Most of the toilet doors are on a light closer and will stay open.</p>	<p>This is good practice.</p> <p>This is good practice.</p>	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>3.0 – Accessible Toilets</b>				
3.7	<b>Accessible Toilets: Doors</b>	The door to the toilet in the foyer of the Dorothy Wadham Building is on a heavy closer. These doors may be difficult for some people to manage.	Consider adjusting the closer to reduce the force needed to open this door.	2
3.8	<b>Accessible Toilets: Flushes</b>	<p>For toilet flushes BS8300:2 (18.5.3.4) recommends a spatula type lever on the transfer or open side of the toilet. The following toilets meet this recommendation:</p> <ul style="list-style-type: none"> <li>• Staircase 4</li> <li>• Staircase 6</li> <li>• Library</li> <li>• DWB Lobby</li> </ul> <p>The following toilets have the flushes installed on the non-transfer side of the toilet:</p> <ul style="list-style-type: none"> <li>• Bowra Building</li> <li>• MCR</li> <li>• DWB Garden Room</li> </ul> <p>This may make it difficult for some people to manage flushing these toilets.</p> <p>The following toilets have lever flushes rather than spatula flushes:</p> <ul style="list-style-type: none"> <li>• Bowra Building</li> <li>• MCR</li> </ul>	<p>This is good practice.</p> <p>Consider relocating these flushes to the transfer side of the toilet.</p> <p>Consider replacing with a spatula flush as recommended in BS8300 when the toilets are next refurbished.</p>	<p>1</p> <p>2</p>



Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>3.0 – Accessible Toilets</b>				
3.8	<b>Accessible Toilets: Flushes</b>	<p>The following toilets have push button flushes behind the toilet:</p> <ul style="list-style-type: none"> <li>• JCR</li> <li>• Dr Lee Kau Shee</li> <li>• Café</li> </ul> <p>The buttons are a large size but their location means that some people may find these toilets difficult to flush. Pushbutton flushes can also require a high force to operate which some people may find difficult.</p>	Consider replacing the push button flushes with the recommended spatula flushes or installing a proximity sensor.	1
3.9	<b>Accessible Toilets: Contrast Fittings</b>  <b>Photo 7</b> <b>Photo 8</b>	<p>Fittings, (grab rails), in good contrast to the floor and walls are recommended as these assist people with visual impairments to distinguish them.</p> <p>Nearly all of the toilets have good contrast fittings.</p> <p>The following toilet fittings have either no contrast or a weak contrast:</p> <ul style="list-style-type: none"> <li>• Bowra Building</li> <li>• MCR (some fittings near the toilet contrast with the walls and some are the same colour)</li> </ul>	<p>This is good practice.</p> <p>Consider either repainting the walls in a stronger colour or replacing the fittings with fittings in a stronger more contrasting colour.</p>	2
3.10	<b>Accessible Toilets: Bins</b>	<p>The sanitary bins in DWB are automatic.</p> <p>The sanitary bins in the rest of the College are foot operated. Some people are unable to use foot operated bins.</p>	<p>This is good practice.</p> <p>Consider replacing the sanitary bins with bins which are automatic or hand operated.</p>	2

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>3.0 – Accessible Toilets</b>				
3.10	<b>Accessible Toilets: Bins</b>	<p>The bins are in the transfer space in the following toilets:</p> <ul style="list-style-type: none"> <li>• Staircase 4</li> <li>• Staircase 6</li> <li>• Bowra Building</li> <li>• Library</li> <li>• JCR</li> <li>• Dr Lee Kau Shee</li> <li>• Café</li> <li>• MCR</li> </ul> <p>This reduces the room to accommodate a wheelchair and allow wheelchair transfers.</p>	Consider relocating the bins and having a management policy to avoid bins being left in transfer spaces.	1
3.11	<b>Accessible Toilets: Sinks</b>	<p>ADM, Diagram 19 shows that sinks should be located between 720mm - 740mm.</p> <p>The sinks in the following locations are within the recommended height range:</p> <ul style="list-style-type: none"> <li>• JCR</li> <li>• Dr Lee Kau Shee</li> <li>• Café</li> <li>• MCR</li> </ul> <p>The following sinks are slightly below the recommended height range:</p> <ul style="list-style-type: none"> <li>• Staircase 6 – 700mm</li> <li>• Library - 710mm</li> <li>• Bowra Building – 700mm</li> </ul> <p>The following sinks are below the recommended height range which may make them difficult for some people to use:</p> <ul style="list-style-type: none"> <li>• DWB Lobby– 660mm</li> <li>• DWB Garden Room– 660mm</li> </ul>	<p>This is good practice.</p> <p>Consider installing sinks at the recommended height when these toilets are next refurbished.</p> <p>Consider relocating these sinks within the recommended height range.</p>	<p>2</p> <p>1</p>

[illegible]

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>3.0 – Accessible Toilets</b>				
3.12	<b>Accessible Toilets: Dispensers</b>	The paper towel dispensers in the following toilets are outside the recommended height range: <ul style="list-style-type: none"> <li>• Staircase 4 – 1030mm</li> <li>• Staircase 6 – 1070mm</li> <li>• Library – 1050mm</li> <li>• JCR – 1020mm</li> </ul>	Consider relocating these paper towel dispensers when these toilets are next refurbished.	2
		Six of the seven hand driers are within the recommended height range. The hand drier in the Bowra toilet is slightly above the recommended height range at 1040mm.	Consider relocating this drier when this toilet is next refurbished.	2
		Most of the toilet roll dispensers are within the recommended 800mm – 1000mm.	This is good practice.	
		The toilet roll dispenser in the Staircase 6 toilet is within the recommended height range but almost behind the toilet and level with the cistern. This may be difficult for some people to reach.	Consider relocating the toilet roll dispenser when this toilet is next refurbished.	1
		These toilet roll dispensers are slightly above the recommended range: <ul style="list-style-type: none"> <li>• DWB Lobby – 1090mm</li> <li>• DWB Garden Room - 1060mm</li> </ul>	Consider relocating these toilet roll dispensers when these toilets are next refurbished.	2

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>3.0 – Accessible Toilets</b>				
3.13	<b>Accessible Toilets: Lighting</b>	<p>Most of the accessible toilets have automatic lighting.</p> <p>There is a pull cord in the Bowra Building toilet which is 840mm from the floor. Some people find pull cords difficult to manage. ADM, (4.3h), recommends that where a pull cord is used there is a 50mm diameter bangle in a contrasting colour which is set between 900mm and 1100mm from the floor.</p>	<p>This is good practice.</p> <p>Consider installing automatic lighting or providing a contrasting bangle of the recommended diameter instead.</p>	2

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>4.0 - Lifts</b>				
4.1	<b>Lifts: Passenger Lifts: Dr Lee Kau Shee, William Doo and Dorothy Wadham Buildings</b>	These lifts meet the current recommended dimensions for passenger lifts of 1400mm x 1100mm. The door width and lift button heights also meet the current recommended dimensions.	This is good practice.	
4.2	<b>Lifts: Passenger Lifts: Bowra Building</b>	<p>This passenger lift meets the recommended dimensions and door width. It also has tactile buttons which are within the recommended height range.</p> <p>ADM, (3.34, j), recommends there should be audible or visible indication of lift arrival and location in the lift. As this lift is older it does not have these.</p> <p>This lift does not have a mirror in it. ADM, (3.34, d), states that where a lift does not have room for a wheelchair user to turn round a mirror is provided in the car to enable the person to see the space behind the wheelchair.</p>	<p>This is good practice.</p> <p>This is just for information for the College rather than a recommendation for change.</p> <p>Consider adding a mirror to this lift so that a wheelchair user can see the space behind the wheelchair when exiting the lift.</p>	1
4.3	<b>Lifts: Graduate Centre</b>	<p>This passenger lift is slightly smaller than the current recommendations as it is 1330mm deep and 1010mm wide.</p> <p>This may be difficult for the users of the largest wheelchairs. If access was a problem for a student meetings could be arranged in other rooms in the College.</p>	<p>This is just for information for the College rather than a recommendation for change.</p> <p>This may be considered a reasonable adjustment.</p>	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>4.0 - Lifts</b>				
4.4	<b>Lifts: Stair Lift: Fellows' Dining Hall</b>	<p>This stair lift is operated by staff when in use.</p> <p>The controls are between 950mm and 1090mm.</p> <p>The platform measures 1150mm x 800mm. This is slightly less than the current recommendation of 1250 mm x 800 mm. The users of the largest wheelchairs may have difficulty using the stair lift.</p>	<p>This is good practice.</p> <p>This is just for information for the College rather than a recommendation for change. If the stair lift is replaced consider installing one of the recommended dimensions.</p>	3
4.5	<b>Lifts: Platform Lift: Staircase 4</b>	<p>I was unable to fully assess this lift on my visit as it was locked.</p> <p>The lift has backlit tactile buttons and audio information.</p> <p>The call buttons were at the recommended height range.</p> <p>The door has an effective clear width of approximately 800mm.</p>	<p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p>	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>5.0 - Stairs</b>				
	<p><b>Stairs: Nosings on Treads and Risers</b></p> <p><b>Photos 11, 12, 13, 14</b></p> <p><b>Photos 15, 16</b></p>	<p>The stairs across Wadham reflect the different ages of the buildings.</p> <p>Some of the staircases lack nosings, (contrast markings), on the risers and treads. There are also stairs where the markings are present but are worn or difficult to distinguish. There are some stairs with contrast markings on the tread only.</p> <p>ADK recommends nosings which are a minimum of 55mm wide on the tread and the riser. They should be in a material that contrasts visually with the stairs and of non-slip materials.</p> <p>Below are some examples of stairs without contrast markings on treads and/or risers or which have markings with poor contrast:</p> <ul style="list-style-type: none"> <li>• Staircase IV</li> <li>• Staircase 25</li> <li>• Bowra Building – external steps</li> <li>• Barbara Naylor Garden steps</li> </ul> <p>Wadham also has many examples of effective nosings :</p> <ul style="list-style-type: none"> <li>• Staircase XI</li> <li>• Merifield</li> <li>• Dorothy Wadham Building</li> </ul>	<p>Consider adding stair nosings on the tread and riser, as described in ADK, using high contrast, non-slip materials or paint, where they are absent. Consider replacing where the markings are worn or in poor contrast.</p>	2



[illegible]

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>5.0 - Stairs</b>				
5.3	<b>Stairs:</b> <b>Handrails</b> <b>William Doo and Dr lee Shau Kee Buildings</b>  <b>Photo 21</b>	<p>The handrails in these buildings may be difficult for some people to use as they are not full handrails which allow people to fully grip the rail.</p> <p>There is no visual contrast between the rail and the surrounding wall which may make it difficult for people with visual impairments to distinguish the rail.</p> <p>Some people may find it difficult to manage these stairs.</p> <p>There are also passenger lifts available in these buildings.</p>	<p>Consider installing additional handrails as described on 5.2 above.</p> <p>Consider using contrasting rails so that the handrail is easy to distinguish.</p> <p>This may be considered a reasonable adjustment.</p>	<p>3</p> <p>3</p>
5.4	<b>Stairs:</b> <b>Handrails</b> <b>Barbara Naylor Garden</b>  <b>Photo 22</b>	<p>The handrail on one side of the Barbara Naylor Garden stairs has foliage growing over the handrail. This may make the handrail difficult to use for some people.</p> <p>It is noted that the college has had staff on furlough which may have affected this situation.</p>	<p>Consider ensuring that the handrails are kept clear of any foliage to make them easy to use for all.</p>	1
5.5	<b>Stairs:</b> <b>Lighting</b>	<p>I was not able to assess the strength of the lighting on staircases and in corridors at night. Good lighting makes access easier for everyone and particularly people with visual impairments.</p>	<p>Consider improving lighting in areas where light levels are low.</p>	2

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>6.0 - Doors</b>				
6.1	<b>Doors: Manual Doors: Closers</b>	As might be expected there are a variety of styles of doors across Wadham. Many of the manual doors are heavy or have heavy closers. These doors may be difficult for some people to manage.	Consider adjusting the closers on these doors to reduce the force needed to open them or the use of hold back devices to make access easier.	2
6.2	<b>Doors: Powered</b>	<p>There are powered doors to the following areas:</p> <ul style="list-style-type: none"> <li>• Porters Lodge</li> <li>• Accessible Bedroom Staircase 6</li> <li>• Library</li> <li>• Accessible Bedroom and kitchen doors in the Access Centre</li> <li>• Laundry Access Centre</li> <li>• William Doo Building Doors</li> <li>• Dr Lee Kau Shee Building Doors</li> <li>• Dr Lee Kau Shee Scholarship Room doors</li> <li>• JCR kitchen</li> <li>• Café</li> <li>• JCR bar</li> <li>• MCR Main Door</li> <li>• Bowra Building Entrance</li> <li>• DWB Building Doors</li> <li>• DWB Accessible bedrooms</li> <li>• DWB Accessible kitchens</li> </ul>	This is good practice.	
6.3	<b>Doors: Access to Key Areas: Closers</b>	With the new seminar rooms in the Access Centre and the bar being relocated many of the key routes in Wadham now have powered doors.	This is good practice.	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>6.0 - Doors</b>				
6.3	<b>Doors: Access to Key Areas: Closers</b>	<p>On one or two routes to key areas such as the refectory, the Moser theatre and the gym the manual doors tend to be heavy with medium or heavy closers. These doors may make access difficult for a variety of people. This is particularly the case where there are double doors with narrow individual leaves which many wheelchair users find extremely difficult. ADM 3.7 recommends the use of self-closing devices should be minimized as they disadvantage many people with limited upper body strength.</p> <p>The following are examples of key areas with doors with medium or heavy closers:</p> <ul style="list-style-type: none"> <li>• Refectory</li> <li>• Moser Theatre</li> <li>• Gym</li> <li>• JCR Games room</li> <li>• MCR seminar rooms</li> <li>• Merifield building and room doors</li> <li>• Cecil Day Lewis seminar room</li> <li>• Okinaga Classroom</li> </ul>	<p>On routes to key areas where the doors are not powered consider adjusting the closers to reduce the force needed to open the doors. If appropriate, consider using hold back devices or powering doors. This would create accessible routes to these areas.</p>	2

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>6.0 - Doors</b>				
6.5	<b>Doors: Door Furniture and Keys</b>	<p>Many of the doors, have door knobs and are unlocked with keys.</p> <p>Door knobs can be difficult for some people to use. ADM 3.10c recommends that door furniture should be easy to operate with one hand using a closed fist i.e. a lever handle.</p>	<p>Where rooms are heavily used consider replacing the door knobs with the recommended lever handles.</p>	1
		<p>The new rooms in the Access Centre are unlocked using proximity cards.</p> <p>Keys can be difficult for some people including those with limited manual dexterity to manage. This also applies to fobs.</p>	<p>This is good practice.</p> <p>Consider changing to access control systems with proximity cards for any heavily used rooms which are unlocked with keys.</p>	2

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>7.0 – Quads</b>				
7.1	<b>Quads: Front Quad</b>	There is level access from Parks Road into Front Quad.  There is a wide, level, paved footpath around the quad.	This is good practice.  This is good practice.	
7.2	<b>Quads: Back Quad</b>          <b>Photo 23</b>	The access into back Quad is by using temporary ramps in Front Quad which provide access over the steps here. These ramps have a gradient of no more than 1:12.  There is level entry from Parks Road through the Elephant Gate. This tends to be used by contractors.  The footpaths around the Quad are level and paved and are in good repair.  The grass in this Quad is used as a social space. The lawns in this Quad have a raised metal edge and there is also a shallow drainage ditch around the edge of the lawns. This may make it difficult for some people to reach the lawns.	This is good practice.  This is good practice.          This is good practice.  Consider creating an area with level access onto the lawn with a ramp or “bridge” over the drainage channel.	3
7.3	<b>Quads: Webb Quad</b>	There is level access from Back Quad into Webb Quad. The surface here is a mixture of strips of hoggins and paved strips. There is level access onto the grass.	This is good practice.	
7.4	<b>Quads: Bursary Quad</b>	There is level access into Bursary Quad from Holywell Street and from Back Quad.  The surface is level with a mix of paving and stone setts.	This is good practice.  This is good practice.	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>7.0 – Quads</b>				
7.5	<b>Quads: Holywell Quad</b>	There is stepped access into Holywell Quad from Webb Quad. This area is difficult to arrange access for. As the other Quads are accessible this may be considered a reasonable adjustment.		
7.6	<b>Quads: Merrifield Quad</b>	Access to this Quad is level from the main road. There is a level paved foot path around the edge of the grass. Access onto the grass is level.	This is good practice.	
7.7	<b>Quads: Dorothy Wadham Building</b>	There is level access from the Dorothy Wadham building into the outside space. There is a paved footpath around the edge of the quad level access onto the grass in the middle.	This is good practice.	
7.7	<b>Quads: Lighting</b>	It was not possible to assess the level of lighting in the Quads at night. Good lighting is crucial in ensuring that partially sighted people and people with sensory/neurological processing difficulties are able to negotiate spaces, (BS8300:2,14)	Consider reviewing the lighting for the outside areas of the Quads and where necessary adding additional lighting so that there is good visibility.	2

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>8.0 – Gardens</b>				
<b>8.1</b>	<b>Gardens: Fellows' Garden</b>	<p>The Fellows' Garden is reached from Front Quad by using a temporary ramp.</p> <p>There is a level footpath of hoggin around the edge of the garden.</p> <p>There is level access onto the grass here.</p>	<p>This is good practice.</p> <p>This is good practice.</p>	
<b>8.2</b>	<b>Gardens: Cloister Garden</b>	The Cloister Garden has level access from the Fellows' Garden onto the grass.	This is good practice.	
<b>8.3</b>	<b>Gardens: Barbara Naylor Garden</b>	<p>The Barbara Naylor Garden can only be reached by using steps or the lift in the Graduate Centre.</p> <p>Anyone unable to manage the stairs can use this lift to enable them to access the garden.</p>	This may be considered a reasonable adjustment.	



Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>9.0 – Library</b>				
9.1	<b>Library: Access</b>	<p>The access to the Library is at first floor level. This can be reached by using stairs or by using the lift on the William Doo Undergraduate Centre which gives access to the main entrance to the library.</p> <p>The entrance door is powered and opens to 800mm. The exit push button is 1200mm from the floor and the access control is 1000mm from the floor. These are within the recommended height range.</p> <p>There is a door bell which is 1250mm from the floor and a microphone for the intercom at 1300mm from the floor. These are above the recommended range of 750mm to 1200mm, (ADM, 4.30, c).</p>	<p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p> <p>Consider relocating the door bell and microphone to within the recommended height range.</p>	2
9.2	<b>Library: Mezzanine</b>	<p>There is level access to a limited area around the library desk. The rest of the library can only be reached by using stairs. I understand that there is a plan to install a lift in the Library as soon as funding is available to do so.</p> <p>The self service desk is an adjustable height desk.</p> <p>The fixed desk has two sections – the lower is 850mm from the floor which is equal to the maximum recommended height for a reception desk or counter.</p>	<p>As this is the only Library in the College consider installing the planned lift to provide access to the levels in the Library which can currently only be reached by using stairs.</p> <p>This is good practice.</p> <p>This is good practice.</p>	1

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>9.0 – Library</b>				
9.2	<b>Library: Carrels</b>	<p>The carrels can be set up to suit individual requirements. The doors have an effective clear width of 670mm. The users of larger wheelchairs may find these doors difficult to use.</p> <p>The College would book alternative rooms for private study if required.</p>	<p>This is for information for the College rather than a recommendation for change.</p> <p>This may be considered a reasonable adjustment.</p>	
9.3	<b>Library: Resources</b>	<p>There is an adjustable height desk available for students to use.</p> <p>The Library offers a book retrieval service for students unable to access the library.</p> <p>There are magnifiers and book rests available for students to borrow.</p>	<p>This is good practice.</p> <p>This may be considered a reasonable adjustment.</p> <p>This is good practice.</p>	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>10.0 – Seminar Rooms</b>				
10.1	<b>Seminar Rooms: Knowles Room</b>	<p>Access to this room is either by using stairs or the platform lift which goes into seminar Room 5.</p> <p>The door has an effective clear width of 740mm. This is just under the recommended 750 mm for existing buildings, (ADM Table 2). The users of larger wheelchairs may find this room difficult access.</p> <p>This door is on the heavy closer.</p> <p>The access control is 1100mm from the floor. This is within the recommended range.</p> <p>The underside of the tables is 710mm from the floor. There is space to manoeuvre a wheelchair in this room.</p> <p>The carpet here has a medium pile which some people may find difficult. The college will book a different room if required.</p>	<p>This is for information for the College rather than a recommendation for change.</p> <p>Consider adjusting the closer on this door to reduce the force needed to open it.</p> <p>This is good practice.</p> <p>This is good practice.</p> <p>This may be considered a reasonable adjustment.</p>	2
10.2	<b>Seminar Rooms: Seminar Room 4</b>	<p>This Seminar Room is reached by using stairs or the platform lift in seminar room 5.</p> <p>The door has an effective clear width of 780mm.</p> <p>The door is on a heavy fast closer. Some people may find this difficult to manage.</p>	<p>This is good practice.</p> <p>Consider adjusting the closer on this door to reduce the force needed to open it.</p>	2

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>10.0 – Seminar Rooms</b>				
10.2	<b>Seminar Rooms: Seminar Room 4</b>	<p>The access fob outside the room is 1500 mm from the floor. This is above the recommended 750mm to 1200mm, (ADM, 4.30, c). Some people may find it difficult to reach.</p> <p>There is a 60mm step into the room. This can be avoided by using the platform lift.</p> <p>The underside of the tables is 720mm from the floor.</p> <p>There is space to manoeuvre a wheelchair in this room.</p>	<p>Consider relocating the access point so that it is within the recommended range.</p> <p>This may be considered a reasonable adjustment.</p> <p>This is good practice.</p> <p>This is good practice.</p>	2
10.3	<b>Seminar Rooms: Seminar Room 5</b>	<p>This room can be reached by using stairs or the platform lift.</p> <p>The doors open to 800mm.</p> <p>The door to Seminar Room 4 in the folding panel is heavy but on a light closer. The staff usually open this door.</p> <p>The access controls are within the recommended height range.</p> <p>The underside of the tables is 720mm from the floor.</p>	<p>This is good practice.</p> <p>This may be considered a reasonable adjustment.</p> <p>This is good practice.</p> <p>This is good practice.</p>	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>10.0 – Seminar Rooms</b>				
10.3	<b>Seminar Rooms: C. Day-Lewis Room</b>  <b>Photo 24</b>	<p>There is sloped access to this room around the edge of the Bowra Building. The gradients of the slopes are a minimum of 1:13 and 1:38.</p> <p>There is a step up at the building entrance which is 130mm high. The College have a portable ramp available for this step. I did not see the ramp in situ on my visits.</p> <p>This rise would require a ramp of a little under 2 m to achieve the maximum recommended gradient of 1:12.</p> <p>College staff are happy to assist anyone who has difficulty with this ramp. The College can also book a room which has easier access if needed.</p> <p>The door has an effective clear width of 880mm.</p> <p>This door is on a medium closer which some people may find difficult to manage.</p> <p>The underside of the tables is 700mm from the floor.</p> <p>There is space to manoeuvre a wheelchair in this room and it has a low pile carpet.</p>	<p>This is good practice.</p> <p>This is good practice.</p> <p>Consider ensuring the ramp is as close to the recommended length as possible to minimize the gradient of the slope.</p> <p>This may be considered a reasonable adjustment.</p> <p>This is good practice.</p> <p>Consider adjusting the closer on this door to reduce the force needed to open it.</p> <p>This is good practice.</p> <p>This is good practice.</p>	<p>2</p> <p>2</p>

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>10.0 – Seminar Rooms</b>				
10.4	<b>Seminar Rooms: Okinaga Room</b>	<p>The door into this room has an effective clear width of 760mm. This is just above the recommended 750mm for existing buildings, (ADM Table 2).</p> <p>The current recommended width is 800mm. The users of larger wheelchairs may find this door difficult to manage. The College can arrange meetings in other rooms if needed.</p> <p>The door has a heavy closer which some people may find difficult to manage.</p> <p>The door has an effective clear width of 880mm.</p> <p>The access control and push button for the door are 1170mm from the floor which is within the recommended range of 750mm to 1200mm, (ADM, 4.30, c).</p> <p>There were no tables in this room when I visited due to the Covid 19 pandemic.</p> <p>There is space to manoeuvre a wheelchair in this room and it has a low pile carpet.</p>	<p>This may be considered a reasonable adjustment.</p> <p>Consider adjusting the closer on this door to reduce the force needed to open it or powering the door.</p> <p>This is good practice.</p> <p>This is good practice.</p> <p>Consider providing tables with no rails underneath as these will block wheelchair access, and a surface height of 760 mm (ADM, 3.6, (e)). Alternatively, consider providing 1 or 2 height adjustable desks.</p> <p>This is good practice.</p>	<p>2</p> <p>1</p>

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>10.0 – Seminar Rooms</b>				
10.5	<b>Seminar Rooms: Dr Lee Kau Shee Building entrance</b>	<p>The doors to this building are powered and have an effective clear width of 2200mm.</p> <p>The access controls outside are 670mm from the floor which is below the recommended height range.</p> <p>The access controls inside the building are 800mm from the floor.</p> <p>There is level access to all the seminar rooms.</p>	<p>This is good practice.</p> <p>This is for information for the College rather than a recommendation for change.</p> <p>This is good practice.</p> <p>This is good practice.</p>	
10.6	<b>Seminar Rooms: Dr Lee Kau Shee Scholarship room</b>	<p>The doors into this room have an effective clear width of 790mm. This is very slightly below the recommended 800mm.</p> <p>The doors are powered.</p> <p>The access controls are 1000mm from the floor.</p> <p>The underside of the tables is 640mm from the floor, less than the recommended 700mm. The College bring in tables of the recommended height if needed.</p> <p>There is space to manoeuvre a wheelchair in this room and it has a low pile carpet.</p>	<p>This is for information for the College rather than a recommendation for change.</p> <p>This is good practice.</p> <p>This is good practice.</p> <p>This may be considered a reasonable adjustment.</p> <p>This is good practice.</p>	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>11.0 – Moser Theatre</b>				
11.1	<b>Moser Theatre:</b>	<p>The theatre is reached by using stairs or the passenger lift in the Bowra building.</p> <p>The double doors have a medium weight closer which some people may find difficult to manage. They have an effective clear width of 1200mm or 600mm each. Double doors can be difficult for wheelchair users to manage.</p> <p>When the theatre seating is pulled forward this still leaves room for wheelchair users. There appears to be level access to the bottom row of seats for people unable to manage stairs and there is room for additional chairs as well.</p> <p>The floor is wooden and there is space to manoeuvre in this room.</p>	<p>This is good practice.</p> <p>Consider reducing the closers on these doors to reduce the force needed to open them or powering the doors. This would create access equal to the currently recommended 800mm.</p> <p>This is good practice.</p> <p>This may be considered a reasonable adjustment.</p> <p>This is good practice.</p>	2



Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>13.0 – Dining Hall</b>				
13.1	<b>Dining Hall: Fellows' Dining Hall</b>	<p>The Dining Hall is reached by using stairs or a stair lift which is operated by College staff.</p> <p>The accessible route to the Fellows' Dining Hall is through the antechapel using portable ramps – these are assessed in the Chapel section, 17.1 below.</p> <p>The double doors into the Dining Hall each have an effective clear width of 580mm and will stay open. Each door is narrower than the recommended 800mm and double doors are difficult to manage for people using wheelchairs. When the Hall is in use the doors are left open or staff will assist anyone having trouble with the doors.</p> <p>The underside of the tables to the floor is 740mm.</p> <p>The dais is 120mm high. The College uses one of its portable ramps for this step if this is needed.</p>	<p>This is good practice.</p> <p>This may be considered a reasonable adjustment.</p> <p>This may be considered a reasonable adjustment.</p> <p>This is good practice.</p> <p>Consider ensuring that the ramp is long enough to provide a maximum gradient of 1:12 as described in ADM Diagram 2).</p>	1
13.2	<b>Dining Hall: Refectory</b>	<p>The double doors to the refectory each have an effective clear width of 510mm. The doors will stay open and they are held open when the refectory is serving food.</p> <p>The underside of the tables is 700mm from the floor.</p> <p>There is room to manoeuvre a wheelchair in this room.</p>	<p>This may be considered a reasonable adjustment.</p> <p>This is good practice.</p> <p>This is good practice.</p>	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>13.0 – Dining Hall</b>				
13.2	<b>Dining Hall: Refectory</b>	There are always staff available to assist anyone who needs help.	This may be considered a reasonable adjustment.	
13.3	<b>Dining Hall: Servery</b>	<p>The folding servery doors have an effective clear width of 1080mm and will stay open. They are always kept open during service.</p> <p>The counters in the servery are 880mm from the floor, 30mm above the recommended maximum height for wheelchair users of 850mm, (BS8300 Fig. 50 and ADM 4.16b).</p> <p>There is a small recess 280mm deep in front of the counters for carrying trays which may be of some assistance to wheelchair users.</p> <p>The payment machines are 950mm from the floor and the tea and coffee machines are 1170mm from the floor which are all within the reach range of wheelchair users.</p> <p>Staff are always on duty during service and are happy to assist anyone needing help accessing food.</p>	<p>This is good practice.</p> <p>When the servery is refurbished consider lowering the counter heights to the recommended height.</p> <p>This is good practice.</p> <p>This may be considered a reasonable adjustment.</p>	2

[illegible]

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>14.0 – JCR</b>				
14.3	<b>JCR: Games Room</b>	<p>The double doors into the Games Room from the bar have an effective clear width of 800mm each.</p> <p>These doors are not powered and both have heavy closers. Some people will find it difficult to manage these doors.</p> <p>There are double doors from the games room into Webb Quad which each have an effective clear width of 1000mm. I was unable to test the closers on these doors.</p> <p>The access controls for this room are 1020mm from the floor.</p> <p>There is space to manoeuvre a wheelchair in this room.</p>	<p>This is good practice.</p> <p>Consider reducing the closers on these doors to reduce the force needed to open them or powering the doors.</p> <p>If the closers for these doors are heavy consider adjusting them to reduce the force needed to open the doors.</p> <p>This is good practice.</p> <p>This is good practice.</p>	<p>2</p> <p>2</p>
14.4	<b>JCR: Kitchen</b>	<p>There is a powered door into the kitchen from the lobby which has an effective clear width of 800mm.</p> <p>The access controls are 1020mm from the floor.</p> <p>The kitchen has an adjustable height work surface which contains the hob and sink.</p> <p>There are cupboards and drawers at various heights.</p>	<p>This is good practice.</p> <p>This is good practice.</p> <p>This is excellent practice.</p> <p>This is good practice.</p>	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>15.0 – Garden Room DWB</b>				
15.1	<b>Seminar Rooms: Garden Room DWB</b>	<p>There is level access to the Garden room and the doors are powered.</p> <p>The entrance doors have effective clear widths of 1050mm.</p> <p>The rooms weren't set out as normal due to the pandemic but there is room to manoeuvre a wheelchair in these rooms.</p> <p>There is also good visual contrast between the flooring and walls making the rooms easier to negotiate for those with visual impairments.</p>	<p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p>	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>15.0 – McCall MacBain Graduate Centre</b>				
15.1	<b>Graduate Centre: Access</b>	<p>There is slightly sloping access from Back Quad into the Graduate Centre.</p> <p>The door is automatic and has an effective clear width of 1230mm.</p> <p>The access controls are within the recommended height range.</p> <p>There is a lift running between all the floors which also gives access to the Barbara Naylor garden.</p> <p>The seminar rooms can all be reached by using the lift as can the MCR bar.</p> <p>The atrium reading area can only be reached by using stairs, however anyone unable to manage stairs can access the other reading rooms which either have level access or can be reached by using the lift.</p>	<p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p> <p>This may be considered a reasonable adjustment.</p>	
15.2	<b>Graduate Centre: Bar</b>  <b>Photo 26</b>	<p>The bar counter is 1100mm from the floor. Some people will find it difficult to reach the counter. ADM 4.3 recommends that counters should have a lowered section available for wheelchair users.</p> <p>Staff working behind the bar are willing to come out of the bar to assist anyone who cannot reach the counter.</p> <p>The flooring is wooden and there is room to manoeuvre a wheelchair in this space.</p>	<p>Consider providing a lowered section of counter or a lower shelf to facilitate access.</p> <p>This may be considered a reasonable adjustment.</p> <p>This is good practice.</p>	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>15.0 – McCall MacBain Graduate Centre</b>				
15.2	<b>Graduate Centre: Bar</b>  <b>Photo 27</b>	The counter and shelving are all wooden as well as the floor which may make it difficult for people with visual impairments to negotiate this space.	Consider differentiating the edge of the floor with either a different coloured paint or tape to make edge of the floor more easily discernible.	3
15.3	<b>Graduate Centre: Kitchen</b>	<p>The kitchen has a powered door with an effective clear width of 800mm.</p> <p>The access controls for this door are within the recommended height range.</p> <p>The countertops are 930mm above the floor which is 80mm higher than the maximum recommended worktop, (ADM Diagram 16 recommends 850mm). Some people may not be able to reach these countertops.</p> <p>There is room to manoeuvre a wheelchair in the kitchen.</p>	<p>This is good practice.</p> <p>This is good practice.</p> <p>Consider installing a lowered section of counter adjacent to key pieces of equipment such as the sink and hob as described in BS8300, 19.1.2.</p> <p>This is good practice.</p>	2
15.4	<b>Graduate Centre: Gillese Badun Seminar Room</b>	<p>The door from the lift lobby and the door into the room both have an effective clear width of 760mm. The doors are both manual. The users of larger wheelchairs may have difficulty with these doors.</p> <p>If needed the College will book a different room.</p> <p>The underside of the tables is 700mm from the floor.</p> <p>There is room to manoeuvre a wheelchair in this room.</p>	<p>This may be considered a reasonable adjustment.</p> <p>This is good practice.</p> <p>This is good practice.</p>	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>15.0 – McCall MacBain Graduate Centre</b>				
15.5	<b>Graduate Centre: Tower Room</b>	<p>The door to this room has an effective clear width of 830mm.</p> <p>This door is on a moderately heavy closer which some people may find difficult to manage.</p> <p>The lift opens into this room and can be used by anyone who might have difficulty with the door.</p> <p>There is room to manoeuvre a wheelchair in this room although this may be more difficult at busy times and depending on the arrangement of the furniture.</p> <p>There is good visual contrast between the walls and the floor.</p>	<p>This is good practice.</p> <p>Consider adjusting the closer on this door to reduce the force needed to open it.</p> <p>This may be considered a reasonable adjustment.</p> <p>Consider a management policy regarding the arrangement of the furniture so that there is space to manoeuvre in this room.</p> <p>This is good practice.</p>	<p>2</p> <p>3</p>
15.6	<b>Graduate Centre: Access to Barbara Naylor Garden</b>	<p>The door giving access to the Barbara Naylor Garden has an effective clear width of 830mm. The access controls are within the recommended height range.</p> <p>The door is powered, however on my visit the door safety mechanism wasn't working so that the door continued to close even when obstructed. The College has a programme of maintenance for any powered doors.</p>	<p>This is good practice.</p> <p>The door malfunction was reported for repair.</p> <p>This is good practice.</p>	



Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>15.0 – McCall MacBain Graduate Centre</b>				
15.7	<b>Graduate Centre: Becker Media Room</b>	<p>This room has a powered door.</p> <p>This door has an effective clear width of 790 mm. The access control is 1000 mm from the floor.</p> <p>There is space to manoeuvre a wheelchair in this room.</p>	<p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p>	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>16.0 – Cafe</b>				
16.1	<b>Cafe</b>	<p>The double doors from the mezzanine to this room are powered and have an effective clear width of 1200 mm.</p> <p>The access control is 1000 mm from the floor.</p> <p>The lower countertop is 700 mm from floor. The higher counter top is 960 mm from the floor.</p> <p>The underside of the tables is 720 mm from the floor.</p> <p>There is room to manoeuvre a wheelchair in this space.</p> <p>When I visited rubbish bins were being stored in the knee recess.</p>	<p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p> <p>Consider a management system or identifying a storage area so that the rubbish bins do not block the knee recess.</p>	
	<b>Photo 28</b>			

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>17.0 – Chapel</b>				
17.1	<b>Chapel: Ramps</b>	<p>There is a step up to the doors of the antechapel for which the College has a portable ramp. This has a gradient of 1:5. This is considerably steeper than the 1:12 maximum recommended gradient, (ADM, Table 1). Some people may not be able to manage this slope.</p> <p>There is also a portable ramp for the step from the antechapel into the Cloister. This ramp is a less steep than the step described above but is still steeper than the recommended maximum gradient.</p> <p>The College staff are happy to assist anyone needing help with this slope.</p> <p>The portable ramp from the antechapel into the Chapel has a gradient of 1:14.</p>	<p>The constraints of the width of the corridor make this a difficult area to improve access to. Consider whether a slightly longer ramp could be used to reduce the gradient.</p> <p>The width of the Cloister make it difficult to use a longer ramp. Consider whether it is possible to have a slightly longer portable ramp here which will reduce the gradient.</p> <p>This may be considered a reasonable adjustment.</p> <p>This is good practice.</p>	2
17.2	<b>Chapel: Doors</b>	<p>The door to the antechapel main entrance has an effective clear width of 1390mm. This folding door will stay open.</p> <p>The doors to the Chapel stay open and each door has an effective clear width of 900mm.</p> <p>The door from the antechapel to the cloister stays open and has an effective clear width of 1080mm.</p>	<p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p>	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>17.0 – Chapel</b>				
17.2	<b>Chapel: Doors</b>	The closers on these doors can be a little heavy.	Consider adjusting the closers on these doors to reduce the force needed to open them.	2
17.3	<b>Chapel:</b>	<p>The aisle is 3660mm wide which gives room to accommodate a wheelchair, people using crutches and people with assistance dogs.</p> <p>The steps up to the pews and the altar are each 120 mm high. Some people may not be able to manage the steps. The width of the aisle allows people to be accommodated at floor level.</p>	<p>This is good practice.</p> <p>This may be considered a reasonable adjustment.</p>	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>18.0 – Accessible Bedrooms</b>				
18.1	<b>Accessible Bedrooms: Access</b>	<p>The building doors are powered in the following locations:</p> <ul style="list-style-type: none"> <li>• Dr Lee Shau Kee</li> <li>• Dorothy Wadham Building</li> </ul> <p>The bedroom doors are unlocked with proximity cards</p> <p>Some bedroom doors are opened with keys. Keys can be difficult for some people with limited manual dexterity to manage.</p>	<p>This is good practice.</p> <p>This is good practice.</p> <p>Consider the use of proximity cards instead as described in 6.5 above.</p>	
18.2	<b>Accessible Bedrooms: Wardrobes</b>	The accessible bedrooms all have pull down wardrobe rails.	This is excellent practice.	
18.3	<b>Accessible Bedrooms: Drawers and Shelving</b>	<p>The bedrooms have shelving at a variety of heights. Many of the bookshelf units have adjustable height shelves. The drawers are also set at varying heights.</p> <p>The College adapts the drawer and shelving units to suit different students' needs.</p>	This is good practice.	
18.4	<b>Accessible Bedrooms: Visual Fire Beacons</b>	<p>ADM 4.24e states that all bedrooms should have a visual fire alarm signal. The accessible bedrooms have these installed.</p> <p>The College will purchase vibrating pillow alarms if they are required by a student.</p>	<p>This is good practice.</p> <p>This is good practice.</p>	

[illegible]

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>18.0 – Accessible Bedrooms</b>				
18.7	<b>Accessible Bedrooms: Space</b>	The accessible bedrooms I visited all had enough space to manoeuvre a wheelchair.	This is good practice.	
18.8.1	<b>Accessible Bedrooms: Bathrooms:</b>	<p>Current recommendations for the size of accessible toilets are between 2500mm x 2400mm, (ADM, Diagram 24).</p> <p>The following accessible bathrooms are slightly below the current recommended size:</p> <ul style="list-style-type: none"> <li>• Staircase Six 2280mm x 2250mm</li> <li>• DWB 2400mm x 1840mm</li> </ul> <p>The accessible bathrooms in the Dr Lee Shau Kee Building meet the recommended dimensions - 2400mm x 3120mm</p>	<p>This is for information for the College rather than a recommendation for change.</p> <p>This is good practice.</p>	
18.8.3	<b>Accessible Bedrooms: Bathrooms: Toilets</b>	<p>The toilet seats are the same colour as the cistern and the pan in all the bedrooms I visited:</p> <ul style="list-style-type: none"> <li>• Staircase Six</li> <li>• Lee Shau Kee</li> <li>• DWB</li> </ul> <p>This may make it difficult for people with visual impairments to distinguish, particularly if there is not a strong contrast in colour between the walls and floor. BS8300 – 2, (18.1.7) recommends toilet seats should contrast visually with the pan and cistern.</p>	<p>Consider replacing the toilet seats with seats in a contrasting colour.</p>	1

[illegible]

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>18.0 – Accessible Bedrooms</b>				
18.8.4	<b>Accessible Bedrooms: Bathrooms: Emergency Assistance Alarms Photo 31</b>	<p>The alarm cords in the following bedrooms are tied up so that the bangles are near the ceiling:</p> <ul style="list-style-type: none"> <li>• Dr Lee Shau Kee</li> <li>• DWB</li> </ul> <p>The lower bangle in the staircase six bathroom is 300mm from the floor which is higher than the recommended 100mm.</p>	<p>Consider ensuring that the alarm cord bangles are at the recommended heights.</p> <p>Cards can be obtained to attach to the cords advising people to avoid shortening them from: <a href="mailto:janet.higham@admin.ox.ac.uk">janet.higham@admin.ox.ac.uk</a></p>	1
18.8.5	<b>Accessible Bedrooms: Bathrooms: Emergency Assistance Alarm Reset Buttons</b>	<p>ADM recommends that the reset buttons for emergency alarms are reachable from the toilet or shower seat and are 800mm – 1000mm from the floor, (ADM Diagram 19). The reset buttons in the following bathrooms are reachable from the toilet and shower seat as recommended in ADM, Diagram 19:</p> <ul style="list-style-type: none"> <li>• Dr Lee Kau Shee Building</li> <li>• DWB</li> </ul>	<p>This is good practice.</p>	
18.8.6	<b>Accessible Bedrooms: Bathrooms: Doors</b>	<p>The bathroom doors in the following rooms will stay open and the effective clear widths are:</p> <ul style="list-style-type: none"> <li>• Dr Lee Kau Shee Building - 900 mm</li> <li>• DWB - 940 mm</li> <li>• Staircase Six – 870mm</li> </ul>	<p>This is good practice.</p>	



Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>18.0 – Accessible Bedrooms</b>				
18.9.7	<b>Accessible Bedrooms: Bathrooms: Sinks</b>	<p>ADM, Diagram 19 shows that sinks should be located between 720mm -740mm.</p> <p>The sink in Dr Lee Kau Shee Building is an adjustable height sink.</p> <p>The following sinks are below the recommended height:</p> <ul style="list-style-type: none"> <li>• Staircase Six 710 mm</li> <li>• DWB 670 mm</li> </ul> <p>Some users of larger wheelchairs may find the lower sinks difficult to manage.</p>	<p>This is excellent practice.</p> <p>Consider installing a sink within the recommended height range in these rooms when the bathrooms are next refurbished.</p>	1
18.8.8	<b>Accessible Bedrooms: Bathrooms: Toilet Roll Dispensers</b>	<p>ADM, Diagram 19, shows toilet roll dispensers are 800mm – 1000mm from the floor.</p> <p>Toilet roll dispensers in the staircase six room and the Dorothy Wadham building within the recommended height range.</p> <p>The toilet roll dispenser in the Dr Lee Kau Shee bedroom is 700mm from the floor, slightly below the recommended height range.</p>	<p>This is good practice.</p> <p>This is just for information for the College rather than a recommendation for change.</p>	
18.8.9	<b>Accessible Bedrooms: Bathrooms: Fittings</b>	The fittings (grab rails), in all of the bathrooms I visited are in strong contrast to the walls.	This is good practice.	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>18.0 – Accessible Bedrooms</b>				
18.10.1	<b>Accessible Bedrooms: Kitchens: Staircase Six Bedroom</b>	<p>The bedroom on staircase six has a kitchenette installed.</p> <p>The countertop is 870mm from the floor which is slightly above the recommended maximum 850mm. The recommended height for countertops is 760mm – 850mm, (BS8300 Fig. 50 and ADM 4.16b).</p> <p>The countertop has a knee recess which is 700 mm from the underside to the floor. This recess is 1170 mm wide.</p> <p>The base of the microwave is 950 mm from the floor.</p> <p>The kitchenette also has a washing machine.</p>	<p>This is good practice.</p> <p>This is just for information for the College rather than a recommendation for change. Consider installing a countertop at the recommended height or an adjustable countertop when this kitchenette is next refurbished.</p> <p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p>	3
18.9.2	<b>Accessible bedrooms: Kitchens: Dr Lee Shau Kee and Dorothy Wadham Buildings</b>	<p>Both these kitchens have a powered door with an effective clear width of over the recommended 800 mm.</p> <p>Both kitchens are above the recommended minimum space and have room to manoeuvre a wheelchair.</p>	<p>This is good practice.</p> <p>This is good practice.</p>	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>18.0 – Accessible Bedrooms</b>				
18.10.2	<b>Accessible Bedrooms: Kitchens: Countertops</b>	<p>The countertop in the Dr Lee Kau Shee kitchen is an adjustable height countertop.</p> <p>The countertop in the Dorothy Wadham building kitchens is 900mm from the floor. This is above the recommended height range, of 760 mm – 850mm, (BS8300 Fig. 50 and ADM 4.16b). There are no knee recesses or lower sections of countertop in this kitchen. BS 83000,(19.1.2), recommends knee recesses where there is room, adjacent to key pieces of equipment such as the hob and the sink. Some people may find this kitchen difficult to use.</p>	<p>This is excellent practice.</p> <p>Consider installing counter tops which are within the recommended range or sections of adjustable height countertops.</p> <p>When the kitchens are refurbished consider the possibility of providing knee recesses adjacent to key equipment such as sinks and hobs.</p>	<p>2</p> <p>1</p>
18.10.3	<b>Accessible Bedrooms: Kitchens: Equipment</b>  <b>Photo 33</b>	<p>BS8300:19.1.7.2 recommends the base of the oven interior and of any microwaves should not be lower than 850mm from the floor.</p> <p>The base of the oven in the Dorothy Wadham kitchen is 360mm from the floor. Some people may find this oven difficult to use.</p> <p>The bases of the oven in the Dr Lee Kau Shee kitchen and the microwaves in both kitchens are above the recommended lowest height.</p> <p>Both the kitchens had cupboards with shelving and drawers at a variety of heights.</p>	<p>Consider installing an oven with the base at the recommended height when this kitchen is next refurbished.</p> <p>This is good practice.</p> <p>This is good practice.</p>	<p>1</p>

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>18.0 – Accessible Bedrooms</b>				
18.10.4	<b>Accessible Bedrooms:</b> <b>Kitchens:</b>  <b>Photo 34</b>	The fridge and freezer in the Dr Lee Shau Kee kitchen are in a cupboard. The doors have no handles but are opened at the base or top. These doors may be difficult for some people to manage.	Consider installing fridge freezers with handles which make the doors easier to open.	3
18.11.4	<b>Accessible Bedrooms:</b> <b>Kitchens:</b>	If any students have difficulty managing any of the kitchens the college will allocate them to a room with more appropriate kitchen access.	This may be considered a reasonable adjustment.	

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Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>19.0 – Laundries</b>				
19.2	<b>Laundries: Equipment</b>	<p>The payment machines in the Merifield laundry are 1300mm – 1460mm from the floor. This is above the maximum reach range of 1200mm, BS8300. Some people may find these difficult to reach.</p> <p>The payment machines in the Dorothy Wadham building and the Dr Lee Kau Shau Kee building within the recommended range.</p> <p>All the machines take contactless payments.</p> <p>None of the machines are on a plinth. BS8300:2, 19.1.7.3 recommends that the machines sit on a plinth 200mm from the floor, if the machines are to be used by wheelchair users.</p>	<p>Consider lowering the payment machines to within the recommended reach range.</p> <p>This is good practice.</p> <p>This is good practice.</p> <p>Consider installing some of the machines on a plinth as recommended in BS 8300.</p>	<p>2</p> <p>2</p>

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>20.0 – Sports Facilities</b>				
20.1	<b>Sports Facilities: Gym</b>	<p>The gym is reached either by using the lift or by stairs.</p> <p>The gym door has an effective clear width of 770mm. The door is on a light closer.</p> <p>The access control for this door is 1160mm from the floor. This is within the recommended height range for door controls.</p> <p>The gym has a black carpet and a lot of the equipment is dark grey. Some people with visual impairments may find it difficult to distinguish the equipment.</p> <p>There is space to manoeuvre a wheelchair in this room.</p>	<p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p> <p>Consider replacing the flooring with flooring of a stronger contrasting colour.</p> <p>This is good practice.</p>	3
20.2	<b>Sports Facilities: Squash Court</b>	<p>Access to the squash court is either by using stairs or the lift.</p> <p>Once in the basement there is level access to the squash court.</p>	<p>This is good practice.</p> <p>This is good practice.</p>	

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>21.0 – Fung Art Room</b>				
21.1	<b>Art Room:</b>	<p>The art room can be reached by using the stairs or the lift.</p> <p>The door to this room has an effective clear width of 800mm.</p> <p>As this room is relatively small some people may find it difficult to manoeuvre in here depending on the arrangement of the furniture. The room was not set out as normal when I visited due to the Covid 19 pandemic.</p>	<p>This is good practice.</p> <p>This is good practice.</p> <p>Consider the arrangement of the furniture in this room so that there is space to manoeuvre a wheelchair.</p>	1

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>22.0 – Music Rooms</b>				
22.1	<b>Music Rooms: David Richards Music Room</b>	<p>The music room has level access from the entrance lobby.</p> <p>Each door to this room has an effective clear width of 800mm. The access control to enter is 800 mm from the floor and the exit pushbutton is 1010mm from the floor.</p> <p>The underside of the tables is 730mm from the floor. There is space to manoeuvre a wheelchair in this room.</p>	<p>This is good practice.</p> <p>This is good practice.</p> <p>This is good practice.</p>	



Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>22.0 – Music Rooms</b>				
22.2	<b>Music Rooms: Holywell Music Room</b>	The Holywell music room has previously been assessed by Ben Smith, University Accessibility Adviser, and a report has been provided to the College. There is also an entry on the Access Guide.		

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>24.0 – Merifield Quad</b>				
24.1	<b>Merifield Quad:</b>	<p>The bedroom doors have an effective clear width of 790mm. All of the doors I tested had heavy closers. Some people may find it difficult to use these doors.</p> <p>Doors are opened by using door knobs and keys. Some people may find it difficult to open these doors.</p> <p>There is a slope up to D block. The gradient is 1:19.</p> <p>The kitchen I visited had space to accommodate a wheelchair.</p> <p>As this Quad has accessible features including a slope to staircase D and bedrooms with wet rooms it may be possible to provide an accessible bedroom here.</p> <p>The College has accessible bedrooms available on the main site which can be offered to students unable to manage these rooms.</p>	<p>Consider adjusting the closers to reduce the force needed to open them. Consider powering doors on key routes such as to kitchens and building doors.</p> <p>Consider replacing the door knobs with lever handles and proximity cards instead of keys.</p> <p>This is good practice.</p> <p>This is good practice.</p> <p>Consider consulting an architect whether it is possible to provide an accessible bedroom which would facilitate students being able to stay with their peer group.</p> <p>This may be considered a reasonable adjustment.</p>	<p>2</p> <p>2</p> <p>3</p>

Reference	Item and photo ref	Current situation	Recommendations & comments	Priority
<b>23.0 – Hearing Support Systems</b>				
23.1	<b>Hearing Support Systems</b>	<p>I was able to establish that there are hearing support systems in the following locations:</p> <ul style="list-style-type: none"> <li>• Holywell Music Room</li> <li>• Moser Theatre</li> <li>• Okinaga Seminar Room</li> <li>• C Day Lewis Seminar Room</li> <li>• Fellows Dining Hall</li> <li>• Chapel</li> <li>• Gillese Badun Seminar Room</li> <li>• Knowles Seminar Room</li> <li>• Seminar Rooms 4 and 5</li> <li>• Dr Lee Kau Shee Scholarship Rooms</li> <li>• David Richards Music Room?</li> <li>• Porters' Lodge</li> </ul> <p>When I assessed the Porters' Lodge I was told that there was no hearing loop. However looking at the access information on the Wadham College website it states that there is a hearing loop in the Lodge.</p> <p>I was unable to test the hearing support systems on my visits.</p> <p>There is hearing loop signage in areas such as the Dr Lee Kau Shee Scholarship Rooms.</p>	<p>This is good practice.</p> <p>If signage is not in place consider adding signage to indicate that there is a hearing support system available.</p> <p>Consider providing signage in the Lodge and consider providing induction and regular training in the use of the hearing loop for the staff so that they are aware of its presence and able to use it when needed.</p> <p>This is good practice.</p>	<p>1</p> <p>1</p>