Please complete this form electronically answering all relevant questions. Please **do not hand write** answers as this can lead to a processing delay and you may be required to resubmit your application. Please contact [bursaries@admin.ox.ac.uk](mailto:student.funding@admin.ox.ac.uk) if you are unable to complete this form electronically.

The College Officer completing Part B should submit Parts A and B and the requested supporting documentation.An email confirming receipt will be sent to both the College Officer and the student.

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| **PART A – TO BE COMPLETED BY THE STUDENT** | | | |
| **PERSONAL DETAILS** | | | |
| Title | Mr  Ms  Miss  Mrs  Mx  Other (please specify) | | |
| First name |  | Preferred name |  |
| Surname / family name |  | | |
| Student number |  | | |
| University email address |  | | |
| During term time do you live | In private rented accommodation  In college accommodation  Other – please specify | | |
| Outside of term time do you live | In private rented accommodation  In college accommodation  Other – please specify | | |
| Please select which bursary you are applying for | Care-experienced bursary  Estranged student bursary | | |
| **Estranged students only:** Please confirm the nature of your estrangement (*please note that verification of your estrangement will be requested, as detailed in the supporting documentation list below*) | Assessed as estranged by your regional funding agency  Self-declared estranged | | |

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| **COURSE DETAILS** | |
| College |  |
| Course title |  |
| Current year of course |  |
| Please tick if you are studying a course with extended terms | |
| Please tick if you are on your year abroad | |
| Please tick if you are currently suspended | |

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| **FINANCIAL SUPPORT**  **Please tell us about the funding you are receiving during the current academic year** | |
| **Financial Support type** | **Amount** |
| Bursary from Oxford (*please select)*  Crankstart Bursary  Oxford Bursary |  |
| Undergraduate maintenance loan |  |
| Undergraduate maintenance grant |  |
| NHS bursary (medicine students only) |  |
| College award |  |
| Setting up home allowance (Local Authority funding) |  |
| Care leaver higher education bursary (Local Authority funding) |  |
| External Scholarship/Award |  |
| Savings (balance as on 30 September 2021) |  |
| Other (please specify) |  |
| **Total** |  |

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| **OTHER FORMS OF SUPPORT** | |
| Are you currently in receipt of any additional financial assistance such as meal credit, discounted accommodation or vacation assistance this academic year? | Yes  No |
| if Yes please provide more details below, including an indication of the value of this assistance where possible | |
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| **ACCOMMODATION COSTS** | |
| Your share of rent/mortgage/college accommodation costs (including utilities) | £      per month or  £      per term  *(if living in college)* |
| College Vacation rent, if applicable | £      per year |
| Council tax, if applicable | £      per month |

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| **BURSARY AMOUNT** | |
| Please specify the amount of funding you wish to apply for: (maximum bursary available of £1,500 for students who started their course in or before 2019/20 and £3,000 for students who started their course in or after 2020/21) |  |

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| **Confirmation of situation – Previous Care-Experienced and Estranged Student bursary awardees only** |
| If you have previously received a Care-Experienced and Estranged Student bursary and your situation remains as described in your initial application you are **not** required to provide a supporting statement or submit additional documentation in support of your application and should tick the box below.  I confirm that my situation as described in my initial application remains unchanged |

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| **SUPPORTING STATEMENT** |
| Please explain why you are applying to this fund. You should include the following:   * A brief description of your current circumstances * If you are applying as a self-declared estranged student, please *briefly* indicate the nature of your estrangement * Why you require additional funding including a justification of the amount you have requested. |
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| **DECLARATIONS** | | |
| **GENERAL DATA PROTECTION REGULATION (GDPR)** | | |
| Oxford University is the data controller for the data you have provided in this form. The University’s Student Fees and Funding department adheres to University policy in matters of data protection (the University's policy on data protection is available at <https://compliance.admin.ox.ac.uk/data-protection-policy>. Personal data requested in this form will be used solely in the department for the purposes of your application, statistics and record keeping. We need to process your data for these purposes in order to take steps at your request prior to entering into a contractual relationship with you i.e. to consider your request for funding. If your application is unsuccessful, we will retain the data for as long as we need it to meet the University’s legitimate interests in answering any complaints or queries that may arise in relation to your application, as well as for statistical purposes. The data will not be passed to any other third party without your consent, except when the University is required to do so by law. We will only retain your data for as long as we need it to meet our purposes, including any relating to legal, accounting, or reporting requirements.  Information on your rights in relation to your personal data are available at <https://compliance.admin.ox.ac.uk/individual-rights>. If you wish to raise any queries or concerns about our use of your data, please contact Student Fees and Funding at [student.funding@admin.ox.ac.uk](mailto:student.funding@admin.ox.ac.uk). | | |
| **STUDENT DECLARATION** | | |
| I declare that the information that I have given on this form is correct and complete to the best of my knowledge. I understand that giving false information will automatically disqualify my application and may lead to disciplinary procedures resulting in possible expulsion from the University. I undertake to repay any bursary support I obtained through giving false information about my circumstances. | | |
| Name: | Signature: | Date: |

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| **SUPPORTING DOCUMENT CHECKLIST** |
| Please provide electronic/scanned copies of documents.  **All students:**  Your financial notification (Student Finance Breakdown and/or NHS Bursary letter), which clearly shows the level of maintenance funding you are receiving as a loan and the level you are receiving as a grant, where applicable.  **Care-experienced students applying for the first time:**  A letter from your Local Council or Care Authority confirming your care-experienced status  **Estranged Students applying for the first time:**  **Either**  A letter from your regional funding agency confirming that you are estranged. You will need to contact your regional funding agency by telephone to request this.  **or**  A letter from a person of good standing in your community, such as a doctor or teacher, who knows about your circumstances and can confirm your estranged status. If you have any difficulty in obtaining this letter, or if you have only recently become estranged please contact Student Fees and Funding for further guidance at [bursaries@admin.ox.ac.uk](mailto:bursaries@admin.ox.ac.uk)  Please contact [bursaries@admin.ox.ac.uk](mailto:bursaries@admin.ox.ac.uk) if you have any queries regarding the supporting documentation requested above. |