










Wadham College Student Room Bookings - Teaching Rooms




Bookings must be made five working days in advance. Term time: booked through the [Room Booking System](#). Enquiries to the Academic Support Administrator.



If you would like to serve alcohol at your event, please also complete the [Alcohol Permission Form](#) and submit two weeks in advance.

Vacation periods: booked through the Accommodation, Sales and Events Office: Tel: 277558; email: events@wadham.ox.ac.uk

Room	Max. capacity	Room Facilities	Accessibility	Fellow Required?	Standard Layout	Food/Drink Allowed?
<p>Lee Shau Kee Seminar Rooms A and B</p> 	<p>12 Seated Classroom (LSK A and B can be combined to form one large room. 36 capacity)</p>	<p>Built in monitor with either cable or air-play facilities to stream to the monitors from any device</p> <p>Oval shape detachable tables</p>	<p>Yes (ground floor, step-free access). Accessible toilet in corridor.</p>	<p>No</p>	<p>Classroom Style (LSK A & B divided)</p>	<p>No</p>
<p>David Richards Music Room</p> 	<p>8 Seated Boardroom</p>	<p>Music Room - Piano. Flipchart.</p>	<p>Yes (ground floor, step-free access). Accessible toilet in corridor.</p>	<p>No</p>	<p>Boardroom Style</p>	<p>No</p>

Room	Max. capacity	Room Facilities	Accessibility	Fellow Required?	Standard Layout	Food/Drink Allowed?
Kusuwan Seminar Room 	8 Seated Boardroom (no other layout possible)	Built in monitor with either cable or air-play facilities to stream to the monitors from any device	Yes (ground floor, step-free access). Accessible toilet in corridor.	No	Boardroom Style	No
Beecham Room 	6 Seated Boardroom	Flipchart.	Yes (ground floor, step-free access). Accessible toilet in corridor.	No	Boardroom Style	No
Okinaga Room 	48 Classroom, 48 Boardroom, 60 Theatre	Projector and pull-down screen. Blackboard/whiteboard attached to wall (behind projector screen).	Yes (ground floor, step-free access)	No	48 Classroom	No
C. Day-Lewis Room 	16 Classroom, 20 Boardroom, 30 Theatre	Screen for presenting from laptop. Large wall-mounted whiteboard. Flipchart.	No - access involves several small steps	No	Classroom style (capacity 16)	No
Seminar Room 4 	12 Classroom, 16 Boardroom, 35 Theatre	Wall mounted TV screen. Flipchart.	Yes (limited access). 1 st floor with limited access via lift (Contact Lodge for lift key)	No	Classroom	Yes

Room	Max. capacity	Room Facilities	Accessibility	Fellow Required?	Standard Layout	Food/Drink Allowed?
Seminar Room 5	 <p>12 Classroom, 16 Boardroom, 35 Theatre</p>	Wall mounted TV screen. Flipchart.	No (1 st floor room, access via staircase)	No	Classroom	Yes
Seminar Rooms 4 and 5	 <p>Seminar Rooms 4/5 can be combined to form one large room, but limited availability – please enquire</p> <p>24 Classroom, 30 Boardroom, 60 Theatre</p>	Wall mounted TV screens. Flipcharts.	Yes (limited access). 1 st floor with limited access via lift (Contact Lodge for lift key)	No	Classroom	Yes
Knowles Room	 <p>16 Boardroom, 16 Classroom, 40 Theatre</p>	Ceiling mounted projector, retractable screen, flipchart	No (1 st floor room, access via staircase)	Yes – Fellow required for student bookings	Boardroom	No

Room	Max. capacity	Room Facilities	Accessibility	Fellow Required?	Standard Layout	Food/Drink Allowed?
Tower Room 	14 Boardroom (rectangle)	Built in LCD projector and screen. Flipchart.	Yes (via lift. Please request lift key from the Lodge)	No	Boardroom	Yes
Gillese-Badun Seminar Room 	12 Classroom, 16 Boardroom, 40 Theatre	Built in LCD projector and screen. Flipchart.	Yes (ground floor, step-free access.)	No	Classroom	Yes
King's Arms Room 2 [KA2]	3 (2 students and Tutor)	Desk and 3 chairs. Flipchart.	No (access via stairs)	Yes	Desk and 3 chairs	No
King's Arms Room 15 [KA15]	3 (2 students and Tutor)	Desk and 3 chairs. Flipchart.	No (access via stairs)	Yes	Desk and 3 chairs	No