



Guidance Notes for Non-Academic-related Grant applications

Wadham College is able to provide a range of non-Academic related grants to its undergraduate and graduate students. Many of these derive from funds that were generously donated by past college members who wished to leave a legacy to help successive generations of students.

The size and use of grants are specified so as to allow benefits to be shared among more students, and to reflect the spirit in which the funds were intended, while adapting to the changing circumstances and needs of students.

IMPORTANT: Please read the notes below before making an application

The following general rules apply, unless explicitly stated otherwise:

- Applications for most non-academic-related grants are reviewed termly. The Travel grants are reviewed yearly in Trinity Term.
- Applications may be made by on-course students only (students on suspension, or who have completed their course, or submitted their Thesis, are not eligible). Unless specified otherwise, visiting students are not eligible for non-academic-related grants.
- Applications may be made either in advance or shortly afterwards, but only once for each instance.
- Most applications will require a supporting comment from the relevant College Tutor or College Advisor.
- Allowable costs are those that result directly from undertaking the purpose in the application (not just living / accommodation costs that would have been incurred anyway).
- If a grant is to be spent on books, then College may opt to purchase the books and place on long loan from the library until graduation.
- All funds have an upper limit for allocation each year, and in the event that applications exceed this then the size of individual awards may be scaled down.
- Travel costs are covered only by grants which explicitly allow for this.
N.B. Please note that grants will not be given to visit countries or areas which, at the time of assessment, are listed by the Foreign and Commonwealth Office as places to which it is inadvisable to travel (including those to which only travel on essential business is recommended). This list can be found at <http://www.fco.gov.uk>
- Grants will not be provided for costs of IT equipment. Should you require a replacement laptop but cannot afford the expense, please apply for hardship funding through the usual route.
- Grants are not available for Internships and Studentships.
- Grants are not available for fees of academic or professional qualifications.
- If approved, receipts / booking confirmations will be requested to support payment of the award.
- Where the donor of a fund or their family take an interest, recipients may be expected to write a letter of acknowledgement describing how the grant has been put to good purpose.