

*Draft new Constitution for the Wadham Alumni Society to be submitted to the Annual General Meeting of 2017 on behalf of the Wadham Alumni Society Committee*

**Adopted [9 September 2017]**

**WADHAM ALUMNI SOCIETY CONSTITUTION**

1. The name of the Society is the Wadham Alumni Society.
2. The objects of the Society are:
  - a) To encourage and foster links among Alumni of Wadham College Oxford, and between Alumni and the College;
  - b) To forward the interests of the College, its institutions, alumni and students.
3. Membership of the Society
  - a) Membership of the Society is for life;
  - b) The membership of the Society is any person who has formerly been in residence as a member of the College. The Warden and fellows become members of the Society on their admission;
  - c) Any person, not otherwise qualifying for membership, who has provided signal service to the Society or College or who has a continuing interest in the College, may be elected as a member by the Committee;
  - d) Any member of the Wadham Alumni Society may resign by notifying the Secretariat of their wish to do so.
4. The Committee
  - a) The Committee of the Society is the Officers (namely a President and a Vice President, who, if that person is willing to serve, is the immediate former President), four senior members of the College, and not more than twelve ordinary members. The Committee may invite other members of the Society to participate in organising events without such members needing to be members of the Committee;
  - b) All Officers and Ordinary Committee members are appointed for a period of two years, subject to annual re-election or removal by a majority of those voting at an Annual General Meeting. They may serve for any number of terms to which they are re-elected. The Committee includes the Development Director (and/or the Deputy Development Director) and the Editor of the *Gazette* and two appointees of the Governing Body of the College, at least one of whom is an Official Fellow with tutorial responsibility for current students. The Governing Body of the College confirms annually who its two appointees will be for the forthcoming year. The SU and MCR Presidents, and the President of the 1610 Society, are invited to attend all meetings of the Committee;

c) Secretariat to the Committee is provided by the Wadham College Development Office.

5. Any officer or ordinary member of the Committee may resign from the Committee at any time by notifying the President. Any casual vacancy on the Committee may be filled by the vote of a majority of the remaining members of the Committee. Any member of the Committee so appointed retires at the next Annual General Meeting but is then eligible for election in the usual way.

6. Nominations of candidates to serve on the Committee will be made at the Annual General Meeting and will be filled by the vote of the members present at the meeting from candidates so nominated provided they are present and willing to serve. If vacancies still remain, they may be filled by co-option by the Committee.

7. An Annual General Meeting of the Wadham Alumni Society is to be held at the College, on a date to be determined by the Committee normally (but not necessarily) the date of the Society's Annual Oxford Dinner. The business at such meetings is the election of officers and of members of the Committee and any other business brought forward by the Committee or of which notice has been given to the secretariat no less than two weeks before the date of the Annual General Meeting. It also includes a report on the activities of the Society, and on the activities and finances of the College..

8. The Committee manages the affairs of the Society in accordance with the constitution and defines the duties of the officers. The Committee may delegate specific functions to sub-groups which may include members of the Society who are not members of the Committee.

9. Meetings of the Committee may be convened by an officer or by any two Committee members who are not officers. The quorum for Committee meetings is four. At least seven days' notice will be given of all Committee meetings.

10. The secretariat keeps minutes of proceedings of the Committee and of general meetings, and other records of the Society.

11. Notice of the Annual General Meeting is published in the *Gazette* and may be published in other media as the Committee thinks appropriate.

12. At all general meetings, the President takes the chair, or if the President is not present, the Vice-President takes the chair. If neither is present, another member chosen by the meeting takes the chair. Any question put to the vote is decided by a majority of votes cast by those present and voting, each member having one vote. In the case of equality of votes, the chair has a second or casting vote. The quorum at a general meeting is twenty members present in person.

13. This constitution, or specific provisions within it, may be amended or repealed, or a new constitution may be made, at a General Meeting subject to fifteen days' notice of the proposed changes having been given to all members.

14. For the avoidance of doubt, any reference in this constitution to matters being notified to members includes written, electronic and broadcast forms of communication.